

Sample Syllabus Statements

It is strongly suggested that every course syllabus include a statement addressing the responsibilities of faculty and staff in relation to students with disabilities. Here are few suggested disability statements:

1. "If you have a documented disability and anticipate needing accommodations in this course, please make arrangements to meet with me soon. Be sure to obtain a faculty letter verifying your disability and specifying reasonable and appropriate accommodations from the Student Disability Resource Center (SDRC) and bring it when you come to meet with me."
2. "If you have a disability and require accommodations, please contact the instructor early in the semester so that your learning needs may be appropriately met. You will need to provide documentation of your disability to the Student Disability Resource Center (SDRC) office, located on the main floor of the Student Services Building, Room 108, 850-644-9566 (V), 850-644-8504 (TDD), or email them at sdrc@admin.fsu.edu."
3. "Florida State University complies with the American with Disabilities Act and Section 504 of the Rehabilitation Act. Any student who may require an accommodation under such provisions should contact me as soon as possible and no later than the end of the first week of classes or as soon as you become aware. No retroactive accommodations will be provided in this class."
4. "This material can be provided to you in alternative format. Anyone who anticipates difficulties with the content or format of the course due to a physical or learning disability should see me immediately in order to work out a plan. You may also want to contact the Student Disability Resource Center (SDRC), located on the main floor of the Student Services Building, Room 108, 850-644-9566 or email them at sdrc@admin.fsu.edu."
5. "If a student has a disability that qualifies under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act and requires accommodations, he/she should contact the Student Disability Resource Center (SDRC) for information on appropriate policies and procedures. SDRC is located on the main floor of the Student Services Building in Room 108. Their phone number is 850-644-9566 and their email address, sdrc@admin.fsu.edu."
6. "Any student who feels s/he may need an accommodation based on the impact of a disability should contact me privately to discuss your specific needs. If you are unsure of what you need to qualify for services, visit the Student Disability Resource Center (SDRC) website at www.disabilitycenter.fsu.edu or contact SDRC staff at 850-644-9566 (V) 850-644-8504 (TDD), or visit the office in room 108 of the Student Services Building to coordinate reasonable accommodations."
7. "If you have a documented disability that requires assistance, you will need to go to the Student Disability Resource Center (SDRC) for coordination of your academic accommodations. The SDRC is located in Room 108 of the Student Services Building. Their phone number is 850-644-9566, TDD 850-644-8504, and their email address is sdrc@admin.fsu.edu."
8. "Students are encouraged to address any special needs or special accommodations with me at the beginning of the semester or as soon as you become aware of your needs. Those seeking accommodations based on disabilities should obtain a Faculty Letter from the Student Disability Resource Center (SDRC) (515-294-6624) located on the main floor of the Student Services Building in Room 108."